

# RIVERLAND TRIATHLON CLUB

## Agenda - Meeting No.4

Thursday 16<sup>th</sup> October 2014, 7 pm, Cobdogla Club

### 1. Welcome and apologise

**Present:** Ruth Strout, Laura Strout, Sarah Kuchel, Monique Stirling, Tyron George, Andrew Coombs, Andrew Alder.

**Apologies:** Sue Whitbourne, Nadia Mills, Sue George.

### 2. Minutes from previous meeting (18<sup>th</sup> September 2014)

<b>Motion:</b>	That the meeting accept the minutes from meeting number 3, 18 <sup>th</sup> September 2014.			
<b>Moved:</b>	Michael Alder	<b>Seconded:</b>	Monique Stirling	<b>Accepted</b>

### 3. Business arising from previous meeting

#### a. Polo shirt orders

Shirts were ordered and were delivered at the meeting. More shirts can be ordered. If members are interested in ordering a shirt they can contact Monique (by email). Payment needs to be made into the RTC account before the order is made.

#### b. Sponsorship contact

Tyron has spoken with Roy from Loxton cycles regarding sponsorship opportunities. Roy can offer 10% of proceeds spent by RTC members will go back to RTC. RTC members get 10% discount on purchases from the store.

Andrew would like to take a letter to local businesses when looking for sponsorship/food for the training day. Nadia is going to approach the supermarket about getting vouchers, donations for food supplies.

<b>Action:</b>	Andrew and Nadia to catch up and work out the letter and approach to supermarket for food supplies for the training day.
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Ruth contacted the Berri Barmera Council, Community Development Officer, Andrew Haigh, to notify of the training day. Andrew Haigh suggested the RTC apply for a start up grant. Ruth, with agreement from the Executive Committee, submitted a grant application for \$1,000 on Monday 13<sup>th</sup> October, 2014. Grant, if successful can be used for first aid kits, water containers, tables, banners, advertising, training etc.

#### c. Murray Man "Come n Try" promotions and Murray Man volunteer help

Tyron has drafted a pamphlet outlining what we are doing, our sponsors, how to join as a member, local training contacts. Tyron will finalise words. Monique can refine layout and Michael will check/edit before printing.

The list of volunteers available from RTC has been emailed to Murray Man organisers.

#### d. Training program update

There was an offer from Loxton cycles to provide a new demo bike to our training day. Tyron will provide Roy with our agenda and Roy can decide when a good time would be for him to come and display the bike.

Tyron has been gaining more interest in his training nights. Records are kept of names, date, and emergency contact info. Tyron has a basic program of what training is coming up.

##### Training day – 2<sup>nd</sup> November

There is shelter at the lake area for bags. Andrew and Michael also have portable shelters that could be bought along if needed.

Juniors: 8.30 am arrive for a 9 am start.

Seniors (approx times): 9.20 am start – swim, 9.50 am ride, 11.00 am run

<b>Action:</b>	Laura to design and bring along sign in and sign out page, with emergency contact, medical issues etc.
<b>Action:</b>	Nadia to bring first aid and asthma kit.
<b>Action:</b>	Ruth to get key and inventory from ATC for the container at Barmera if we need any equipment.
<b>Action:</b>	Tyron will draw up a risk management for the event.
<b>Action:</b>	Ruth to organise the sanctioning of the event.

#### e. Invitation to Council grants Officer (Sue Schultz)

Sue was asked, but was unavailable tonight.

### 4. Correspondence

*IN*

#### a. Triathlon SA – regarding coaching, training, leaders.

Refer to Jane Roads email dated 30<sup>th</sup> September 2014, for questions and answers regarding promoting training issues.

#### b. Women in Sport grants

<b>Action:</b>	Laura will check the grant eligibility see if it might be suitable for her attending the coaching training.
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#### c. Open water swimming clinic

*OUT*

#### d. Council grant

See Business arising, sponsorship contact.

#### e. Barmera Yacht Club

Michael emailed to the Barmera Yacht Club as a courtesy to notify of our training day on 2<sup>nd</sup> November.

### 5. Finance Report

No report.

## 6. Any other business

### a. Resignation of Treasurer

Anthony Pickering has resigned due to health and family issues.

**Motion:** We nominate and accept Michael Alder as the new Treasurer.

**Moved:** Laura Strout      **Seconded:** Tyron George      **Accepted.**

### b. Survey of members of training /club events.

Nadia is planning to develop an online survey for RTC members, to identify what members would like out of the club. Nadia has suggested using survey monkey.

**Action:** Nadia to design the survey. Send questions to committee for editing and adding to. Then Nadia to develop survey monkey and email around the link.

### c. Child protection requirements

The RTC needs to nominate two Child Safe Officers, as a requirement from Department of Sport and Recreation. The Officer notifies or act on any issues noticed where children are involved. All members can notify the Child Safe Officer if they see something inappropriate or questionable. Ruth has an information pack regarding what is involved.

**Motion:** That Laura Strout, Nadia Mills, Ruth Strout are our Child Safe Officers.

**Moved:** Sarah Kuchel      **Seconded:** Tyron George      **Accepted**

### d. Adelaide Triathlon Club offer for support

Ruth approached the ATC for financial assistance for volunteer involvement. ATC can offer a discretionary grant for \$2,000, it requires RTC to write to ATC offering club strategic partnerships. Ruth has drafted a letter to ATC requesting the grant.

**Action:** Ruth to email the drafted letter to members for comment within one week. Ruth then to forward the letter to ATC.

### e. Facebook and other promotions

Members to email Ruth any ideas or comments for facebook.

It is a requirement that the Active.com logo needs to be put on the promotional pamphlet. Surf to suit to be mentioned on facebook for providing good service on the shirts.

It would be good for a RTC banner to be developed. River graphics or Larry Signs are two local banner businesses. There may be more. We should obtain at least two quotes for a few different banner options

**Action:** Monique to check website for banner options. Request for quote on a couple different options.

Ruth has given an ABC radio interview regarding how to start a triathlon club.

Tyron was contacted by The Murray Pioneer.

Sarah had an article in The River News this week, regarding who involvement in the Great Cycle Challenge and the RTC, it mentions our facebook page link.

<b>Action:</b> Ruth to send a letter to Nippy's regarding sponsorship or supplies of drinks.
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**f. Website management**

Andrew Haigh has offered to assist with website. Andrew is planning to become a member. Once this occurs, it would be good for Andrew to start setting up the website.

**g. Triathlon Australia AGM**

If members have an issue that they would like raised at the AGM, please let Ruth know as she will be attending. The AGM is on 22<sup>nd</sup> October 2014.

**h. Thank you gift for Courtney Proud**

<b>Motion:</b> The RTC to give Courtney a polo shirt and a gift up to a total value of \$50, for all the great she put into the logos.
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<b>Moved:</b> Monique Stirling	<b>Seconded:</b> Sarah Kuchel	<b>Accepted</b>
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**i. Qualifications**

If members have First Aid certificates, Criminal history screening, Police checks, Child abuse and neglect reporting etc please scan and email a copy to Ruth to keep on record.

**j. Traffic marshalling**

Andrew Bartlett suggested with have traffic marshalling training, which can be done in a short amount of time, by a Police Officer.

<b>Action:</b> Ruth to invite Ron Foulds, local Police Officer to our next meeting to give traffic marshal training.
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**Next meeting:** Thursday 13<sup>th</sup> November 2014, 7pm, Cobby Club.

**Meeting Closed:** 9.10 pm

Agenda items, attendance or apologies can be emailed to [Riverlandtriclub@outlook.com](mailto:Riverlandtriclub@outlook.com) or text Sarah on 0427 175 580 or email Ruth at [strout@iinet.net.au](mailto:strout@iinet.net.au)